



CITY OF SHELTON, WASHINGTON - CITY COUNCIL
City Council Meeting Minutes
September 15, 2020 – 6:00 p.m.
Virtual Platform

COUNCILMEMBERS AND PERSONNEL

Councilmembers:

Mayor Kevin Dorcy
Deputy Mayor Deidre Peterson
James Boad
Megan Fiess
Kathy McDowell
Eric Onisko
Joe Schmit

Personnel:

City Manager Jeff Niten
City Clerk Donna Nault
Police Chief Darrin Moody
Finance Director Aaron BeMiller
Public Works Director Jay Harris
City Engineer Ken Gill
Public Works Administrative Manager Brooke Kilts

CALL TO ORDER

Call to Order – 6:00 p.m.
Pledge of Allegiance – Councilmember Fiess
Roll Call: City Clerk Nault – All present

LATE CHANGES TO THE AGENDA

No late changes

Mayor Dorcy – The public is able to make comments on both the business and action agenda. There are three options for the public to participate in the meeting: (1) join the Zoom meeting by clicking on the link on the City's webpage, (2) email jeff.niten@sheltonwa.gov; and, (3) by calling 360-432-5105.

CONSENT AGENDA

1. Vouchers numbered 102923 through 102963 in the total amount of \$236,240.92
2. Vouchers numbered 102987 through 103022 in the total amount of \$102,573.01
3. Minutes of Regular Business Meeting – July 7, 2020

A motion was made by Councilmember Onisko and seconded by Councilmember Fiess to approve the Consent Agenda as published. Passed.

GENERAL PUBLIC COMMENTS

Matthew Woodruff
Jenn Woodruff

PRESENTATIONS

1. Public Works Capital Improvement Program – Presented by Public Works Director Jay Harris & City Engineer Ken Gill
 - Civic Center Parking Lot – Funding for this project is through an appropriation grant via the Department of Commerce for \$277,344, in combination with City funds.
 - Residential Paving – Goal is to bid the project early spring of 2021.
 - Western Gateway Railroad Avenue – The City received \$760,400 in grant funds in 2019. The construction cost is estimated to be \$3.5 million.
 - Maintenance Division Laydown Yard – Relocate the public works maintenance division to a larger site.



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- Street Sweeper – Funding for the proposed replacement street sweeper would be from the City's equipment maintenance and repair fund.
- Sewer Comprehensive Plan – The sewer comprehensive plan will be completed in 2021.
- Satellite Waste Water Treatment Plant Reclaimed Tank Design & Slack Tide Tank – This is the City's response to a notice of violation by the Department of Ecology for an overflow into Oakland Bay.
- Membrane Plant Filters – Upgrade to Tanks No. 2 and No. 3.
- Front Street Pipe Overflow – Front Street lift station.
- "C" Street Landfill Remediation – Aspect Consulting will assist with negotiations for a consent decree for the cleanup action.
- Well No. 1 to Shelton High School Tank Pipe Replacement – Replace the existing 16" steel pipe with a 24" steel pipe.
- Water Meter Automated Metering Infrastructure Upgrade – The funding for the project would come from the water and sewer funds.
- American Water Infrastructure Act (AWIA) – Water Risk & Resiliency Assessment – The water systems must certify to the Environmental Protection Agency.

Mayor Dorcy recessed from the regular meeting and opened a public hearing on Ordinance No. 1955-0820 Refunding Debt.

BUSINESS AGENDA

1. Public Hearing Ordinance No. 1955-0820 Refunding Debt – Presented by Finance Director Aaron BeMiller

The refunding bond will be a general obligation bond, which is backed by the City's full faith and credit. This ordinance states the City Council's desire to move forward with the refunding, and name the Finance Director as the designated representative to approve and finalize the bond sale.

Due to the virtual platform, there was a 30-second delay before any decision to allow for public testimony. No public testimony.

City Clerk Nault provided the first reading of Ordinance No. 1955-0820.

City Council concurred to place this item on the action agenda for the meeting of October 6, 2020.

Mayor Dorcy closed this public hearing and opened another public hearing to discuss Ordinance No. 1956-0920 Cable Television Franchise Agreement.

2. Public Hearing Ordinance No. 1956-0920 Cable Television Franchise Agreement – Presented by City Manager Jeff Niten

City staff, Comcast Cable Communications and Hood Canal Communications have been working toward new franchise agreements. As compensation for use of the City's right-of-way, cable providers will have a franchise fee equal to five percent of gross revenues.

Due to the virtual platform, there was a 30-second delay before any decision to allow for public testimony. No public testimony.



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City Clerk Nault provided the first reading of Ordinance No. 1956-0920.

City Council concurred to place this item on the action agenda for the meeting of October 6, 2020.

Mayor Dorcy closed the public hearing and resumed the regular meeting.

ACTION AGENDA

1. Resolution No. 1169-0820 FCS Group Rate Study Amendment No. 3 – Presented by Public Works Administrative Manager Brooke Kilts

The purpose of the rate study is to audit the current stormwater accounts with the billing system.

Due to the virtual platform, there was a 30-second delay before any decision to allow for public comment. No public comment.

City Clerk Nault provided a reading of Resolution No. 1169-0820 FCS Group Rate Study Amendment No. 3.

A motion was made by Councilmember Schmit and seconded by Councilmember McDowell. Passed.

2. Resolution No. 1170-0820 Signing Authority for Contracts – Presented by City Manager Jeff Niten

This resolution delegates purchasing authority to the City Manager up to \$30,000 when the expenditure has previously been approved by City Council. Department directors would have authority up to \$15,000, and may authorize superintendents and/or subordinate managers authority up to \$5,000. The City will draft a comprehensive purchasing and contracting policy.

Due to the virtual platform, there was a 30-second delay before any decision to allow for public comment. No public comment.

City Clerk Nault provided the reading of Resolution No. 1170-0820.

A motion was made by Councilmember Fiess and seconded by Deputy Mayor Peterson. Passed.

3. Resolution No. 1171-0820 Roller Purchase – Presented by Public Works Director Jay Harris
The resolution is to provide authorization to purchase a second larger roller for \$40,361.20. Purchasing both rollers will total \$12,115.80 under the budgeted amount of \$70,000.

Due to the virtual platform, there was a 30-second delay before any decision to allow for public comment. No public comment.

City Clerk Nault provided the reading of Resolution No. 1171-0820.

A motion was made by Councilmember Schmit and seconded by Deputy Mayor Peterson.

**Mayor Kevin Dorcy – Aye
Deputy Mayor Peterson – Aye
Councilmember Boad – Aye**



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Councilmember Fiess – Aye
Councilmember McDowell – Aye
Councilmember Onisko – No
Councilmember Schmit – Aye

Motion Passed.

4. Resolution No. 1172-0820 Mower Purchase – Presented by Public Works Director Jay Harris
The resolution is to authorize the purchase of the mower and attachment. The quoted purchase price is \$175,321.94.

Due to the virtual platform, there was a 30-second delay before any decision to allow for Public comment. No public comment.

City Clerk Nault provided the reading of the Resolution No. 1172-0820.

A motion was made by Councilmember Fiess and seconded by Deputy Mayor Peterson.

Mayor Kevin Dorcy – Aye
Deputy Mayor Peterson – Aye
Councilmember Boad – Aye
Councilmember Fiess – Aye
Councilmember McDowell – Aye
Councilmember Onisko – No
Councilmember Schmit – Aye

Motion Passed.

ADMINISTRATIVE REPORT:

City Manager Report – presented by City Manager Jeff Niten

- Public Safety – Police Chief Darrin Moody and the Shelton Police Department (SPD) handled the recent demonstration held over the weekend very professionally. SPD did an excellent job of maintaining order and allowing people to exercise their constitutional rights.
- Rumors on Social Media Platforms – Recently there was a situation in Medford, Oregon where six individuals were identified, with pictures, on social media as members of Antifa. A press release was sent out from the Medford Police Department reporting this was a misrepresentation of information. A similar situation happened in Shelton. These are the kind of rumors that encourages divisiveness, and are untruths that can tear a community apart.
- Chief of Police Recruitment – Recruitment efforts have started for the Chief of Police position. The City received applications from around the country, as well as some close to home. The pool of candidates is solid and interviews will be scheduled in the near future.

City Council extended their appreciation to the Shelton Police Department, Mason County Sheriff's Office, and the Washington State Patrol for their professionalism in handling the recent demonstration in downtown Shelton.



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ANNOUNCEMENT OF NEXT MEETING

Next Meeting: October 6, 2020 at 6:00 p.m.

ADJOURN

Mayor Dorcy adjourned the meeting adjourned at 7:18 p.m.



Mayor Kevin Dorcy



City Clerk Donna Nault

